



**DIRECTORATE OF TECHNICAL EDUCATION,  
MAHARASHTRA STATE**

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**Urgent / Web  
Office Order**

No. 2A/ADG/ADM/2016-17/ARC/ 758

Date: **13 JUN 2016**

**Subject: Admission Reporting Centres(ARCs) for admission to Professional Technical Courses for the Academic Year 2016-17.**

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2016 (Mah. XXVIII of 2016), the Government of Maharashtra has notified the rules to the admissions to the First and Direct Second Year of Full Time Professional Post Graduate / Undergraduate / Diploma Technical Courses (Engineering and Technology, Pharmacy, Pharm D., Architecture, Hotel Management and Catering Technology, MBA/MMS, MCA). These rules are also applicable for admissions in Government and Government Aided institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR 536/TE-4 Dated 15<sup>th</sup> March 2016.

The Director, Technical Education shall act as a Nodal Officer to carry out the admissions under the supervision & control of the Competent Authority. All Joint Directors of Technical Education, Regional Offices are declared as Representative of Nodal Officer at Regional Level.

The selected Government, Government Aided, University Department/ University Managed Institutes are hereby identified to work as Admission Reporting Centers for the academic year 2016-17. (List of ARC is attached herewith).

The Director/Principal of the institute working as ARC will work as Chief Co-ordinator for the Centre. He should appoint one coordinator (from senior faculty members) and required supporting staff having computer knowledge for this activity.

Post-Graduate Courses

- M.E./M.Tech , M.Arch / M.HMCT , MBA/MMS , MCA , M. Pharmacy Admissions

Under-Graduate Courses

- First Year Engineering and Technology, Pharmacy and Pharm. D , Architecture, HMCT
- Direct Second Year Engineering and Technology, Pharmacy

Diploma Courses

- Post SSC Diploma in Engineering and Technology (Polytechnics), Post HSC Diploma Courses in Hotel Management and Catering Technology, Pharmacy and Surface Coating Technology
- Direct Second Year Diploma Admissions

**Role of Admission Reporting Centre(ARC)**

Activity-I: Admission Reporting Activity

- ❖ Reporting of Admission in Online Application System for CAP as per allotted in CAP Round I, II, III & IV. Candidate should report to the ARC only on first reporting.
- ❖ Facilitate candidate, if required, for Online Updating of reporting status of candidate (Freeze/Slide/Float). Candidate should update the status through their login only.
- ❖ Verification of Original Documents, Collection of seat acceptance fee (in the form of DD) & issue of Acknowledgement/Receipt of the Reporting.
- ❖ Online cancellation of Admission, issue of acknowledgement and refund of seat acceptance fees, if applicable, as per the rules.
- ❖ Guiding and counseling to the candidates/parents.
- ❖ Keeping record of the Reporting, Cancellation and Demand Drafts.
- ❖ ARC can permit the candidate to change option of reporting before start of CAP Round IV only.

**Important Instructions to ARC**

1. ARC Coordinator shall contact to the respective Regional Offices for "how to activate their Institute as ARC through the Institute Login" and collect Instruction Manual through mail from the respective Regional Offices without fail.

2. ARC Coordinator shall collect Seat Acceptance Fees in the form of DD in favour of from the candidate as given below.  
For UG/PG - Rs.5000/- & Rs.1000/- (for SC & ST)  
For Diploma - Rs.3000/- & Rs.1000/- (for SC & ST)
3. ARC Coordinator shall cancel the admission of the candidate as per request of candidate .After such cancellation ARC should collect a demand draft of Rs.1000/- from candidates other than SC/ST and return original DD of 5000/-collected earlier  
The SC/ST Candidate need not to pay any amount and they shall not get any return DD.
4. The fees is to be paid by Demand Draft in favour of 'Commissioner, State CET Cell, Maharashtra State' payable at 'Mumbai'.
5. ARC Coordinator shall submit collected DD along with duly certified Online Report to the concerned Regional Office within 6 days from last day of reporting in CAP Round IV of the concerned admissions. The details shall be provided in the User Manual for ARC.
6. ARC shall update the reporting of the candidates with 100% accuracy. Any fault or negligence at the level of ARC will be dealt seriously. Due to fault or negligence on the part of ARC if any candidate to lose his chance of admission, responsibility of such mistakes/omission in the process will be fixed on the person responsible for such mistakes/omissions.
7. If any ARC found involved in any form of unlawful activities like misguidance and non-cooperation to the aspiring candidates, ARC will be liable for severe action by the Competent Authority.

**The Minimum infrastructure required at ARC is as follows,**

1. Separate Network i5/i7 or of higher configuration PC for Confirmation of admission for UG, PG and Diploma admissions – minimum 5 computers.
2. Windows 8 or higher Operating System with up to date security & service patches
3. Microsoft Office 2003 or higher version on all machine, Adobe Acrobat Reader 10.0 or above.
4. All machines should be connected through LAN with minimum 2 Mbps internet connectivity through ADSL/Wimax /Leased line or other devices.
5. Internet Explorer 8.0/ Mozilla Firefox 3.0, Google Chrome 2.0 or above.
6. 3 LaserJet Network Printers.(1 for each N/W)
7. Minimum 1 Scanner with 300 dpi resolution.
8. Adequate Electrical Power Backup facilities.
9. Potable Water drinking facility.
10. Separate clean Washrooms for Gents/Ladies.


All the Principals/Directors of the ARCs are hereby informed to make the required infrastructure mentioned in order under reference ready and in working condition on or before the start of working of ARC for aforesaid admissions (as per the notification for respective program).

The Joint Director, a representative of Nodal Officer, shall be Regional ARC Officer and they shall appoint Deputy Regional ARC Officers (System Analyst and above level Officer) at Regional level for coordination of aforesaid activities and communicate their contact details of officers appointed so . Joint Director shall submit the Demand Drafts, after verification at their end, to the concerned desk of this office within 6 days from the last day of receipt of D.D. for concerned admissions.

Officers of Desk 3 (IT Cell) of this office shall work as Coordinator for ARC activities under the control of Nodal Officer.

For any further clarification, the coordinator of ARC should contact initially to the respective regional ARC officers and thereafter to this office on 022-22612139 / 22644859.

The ARC Payments shall be done strictly by NEFT @Rs.100 per reporting by 20<sup>th</sup> August 2016, hence the ARC officer should submit the Account Details certified by the bank, (if not submitted earlier) or in case of a change in the account detail.

  
(Dr. Subhash Mahajan)  
Director, Technical Education,  
Maharashtra State, Mumbai

Copy for information and necessary action :-

1. Hon'ble Commissioner, State Common Entrance Test, Maharashtra State Mumbai for information.
2. Joint Director, Technical Education Regional Offices, Mumbai/ Pune/ Nashik/Aurangabad/ Amravati/Nagpur for information and necessary action .
3. The Principal/Director of the Admission Reporting Center for information and necessary action.
4. Desk 3, IT Cell, DTE, Mumbai.
5. Desk 10, DTE, Mumbai.

**List of ARC for Diploma, UG, PG for Academic Year 2016-17**

<b>Sr. No</b>	<b>ARC Code</b>	<b>ARC Name</b>
1	1002	Government College of Engineering, Amravati
2	1003	Government College of Pharmacy, Amravati
3	1005	Sant Gadge Baba Amravati University, Amravati
4	1006	Government Polytechnic, Murtijapur
5	1007	Shree Shivaji Education Society's Dr. Panjabrao Deshmukh Polytechnic, Amravati
6	1008	Government Polytechnic, Amravati
7	1009	Government Polytechnic, Khamgaon
8	1010	Government Polytechnic, Washim
9	1011	Government Residential Women's Polytechnic, Yavatmal
10	1012	Government Polytechnic, Yavatmal
11	1014	Geetadevi Khandelwal Institute of Pharmacy, Akola
12	2002	Dr. Babasaheb Ambedkar Marathwada University, Sub Centre, Osmanabad
13	2003	Swami Ramanand Teerth Marathwada University, School of Commerce & Management Science, Nanded
14	2008	Government College of Engineering, Aurangabad
15	2009	Government College of Pharmacy, Aurangabad
16	2010	Government Polytechnic, Aurangabad
17	2011	Government Polytechnic, Beed
18	2012	Government Polytechnic, Hingoli
19	2013	Government Polytechnic, Ambad
20	2014	Government Polytechnic, Jalna
21	2015	Puranmal Lahoti Government Polytechnic, Latur
22	2016	Government Residential Women's Polytechnic, Latur
23	2017	Government Polytechnic, Nanded
24	2018	Government Polytechnic, Osmanabad
25	2019	Government Polytechnic, Jintur
26	2020	Shri Guru Gobind Singhji Institute of Engineering and Technology, Nanded
27	2024	Maharashtra Shikshan Samiti's Maharashtra Polytechnic (D. Pharmacy) Institute, Nilanga, Latur
28	2025	Panchakshri Shivacharya Trust's Channa Basweshwar Institute Of D. Pharmacy, Latur
29	2028	Marathwada Shikshan Prasarak Mandal's Shri Shivaji Institute Of Pharmacy, Parbhani
30	3001	Jamnalal Bajaj Institute of Management Studies, Mumbai
31	3002	Sydenham Institute of Management Studies & Research & Entrepreneurship Education(SIMSREE), Mumbai
32	3003	Alkesh Dinesh Modi Institute for Financial & Management Studies, Mumbai
33	3004	Jankidevi Bajaj Institute of Management Studies, Santacruz, Mumbai
34	3006	Government Institute of Printing Technology, Mumbai
35	3007	Government Polytechnic, Mumbai

Sr. No	ARC Code	ARC Name
36	3008	Government Polytechnic, Pen
37	3009	Government Polytechnic, Ratnagiri
38	3010	Government Polytechnic, Malvan
39	3011	Government Polytechnic, Thane
40	3012	Veermata Jijabai Technological Institute(VJTI), Matunga, Mumbai
41	3013	Government Polytechnic, Vikramgad.
42	3014	Sardar Patel College of Engineering, Andheri
43	3015	Prin. K.M. Kundnani College of Pharmacy, Mumbai
44	3016	Bombay College of Pharmacy, Santacruz(E), Mumbai
45	3017	C U Shah College of Pharmacy for Women, Mumbai
46	3018	Rachna Sansad Academy Of Architecture,Mumbai
47	3019	Sir J.J. College of Architecture, Mumbai
48	3020	Sasmira's Institute of Manmade Textiles, Mumbai
49	3021	K. J. Somaiya Polytechnic, Mumbai
50	3023	St. Xavier's Technical Institute, Mumbai
51	3024	Sophia Shree B.K. Somani Memorial Polytechnic), Mumbai
52	3025	Shri Bhagubhai Mafatlal Polytechnic, Mumbai
53	3026	M. H. Saboo Siddik Polytechnic, Mumbai
54	3027	Premlila Vithaldas Polytechnic(Womens),Mumbai
55	3028	Father Agnel Technical College (Polytechnic), Bandra(W), Mumbai
56	3032	S.N.D.T Women's University P.G.D. of Computer Science, Mumbai
57	3033	Dr. Babasaheb Ambedkar Technological University, Lonere
58	3036	Institute of Chemical Technology, Matunga, Mumbai
59	3039	Hydrabad (Sind) National Collegiate K.M.Kundanani Pharmacy Polytechnic,Ulhasnagar Dist-Thane
60	3040	Dr. Babasaheb Ambedkar Tech.University,Institute of Petrochemical Engineering,Lonere,Raigad
61	3041	PREMLILA VITHALDAS POLYTECHNIC Pharmacy
62	4001	Department of Business Management, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
63	4004	Government College of Engineering, Chandrapur
64	4005	Laxminarayan Institute of Technology, Nagpur
65	4006	Department of Pharmaceutical Sciences, R. T. M. Nagpur University, Nagpur
66	4008	Government Polytechnic, Sakoli
67	4009	Government Polytechnic, Bramhapuri
68	4010	Government Polytechnic, Gadchiroli
69	4011	Government Polytechnic Gondia
70	4012	Government Polytechnic, Sadar, Nagpur
71	4013	Government Polytechnic, Arvi
72	4015	Acharya Shrimannarayan Polytechnic, Pimpri-Wardha
73	4019	Nagar Yuvak Shikshan Sanstha Adv. V.R.Manohar Institute Of Diploma In Pharmacy, Nagpur
74	4020	Shikshan Prasarak Mandal's Smt. Kusumtai Wankhede Institute of Pharmacy, Katol

Sr. No	ARC Code	ARC Name
75	4021	Vidharbha Youth Welfare Society's Institute of Diploma in Pharmacy Borgaon Meghe, Wardha
76	4022	Government Institute of Hotel Management & Catering Technology, Nagpur
77	5001	Department of Management Studies, North Maharashtra University, Jalgaon
78	5002	Department of Computer Science, North Maharashtra University, Jalgaon
79	5004	Government College of Engineering, Jalgaon
80	5005	NDMVP Samaj's College of Pharmacy, Nashik
81	5006	Government Polytechnic, Ahmednagar
82	5007	Government Polytechnic, Dhule
83	5008	Government Polytechnic, Jalgaon
84	5009	Government Polytechnic, Nandurbar
85	5010	Government Polytechnic, Nashik
86	5012	Pravara Rural Education Society's Pravara Rural College Of Pharmacy, Pravaranagar
87	5013	Mahatma Gandhi Taluka Shikshan Mandal's Sharadchandrika S. Patil Inst of Technology, Chopda
88	5014	Anjuman Imdadut Tulba's Institute Of Pharmacy, Malegaon(Nashik)
89	6001	Department of Management Sciences (PUMBA), University of Pune
90	6002	Department of Commerce & Management, Shivaji University, Kolhapur
91	6004	Government College of Engineering, Avasari
92	6005	Government College of Engineering, Karad
93	6006	College of Engineering, Pune
94	6007	Walchand College of Engineering, Sangli
95	6008	Government College of Pharmacy, Karad
96	6009	B.K.P.S. College of Architecture, Pune
97	6010	Government Polytechnic, Kolhapur
98	6011	Government Polytechnic, Avasari (Khurd)
99	6013	Government Polytechnic, Pune
100	6014	Government Residence Women Polytechnic, Tasgaon
101	6015	Government Polytechnic, Miraj
102	6016	Government Polytechnic, Karad
103	6017	Government Polytechnic, Solapur
104	6018	Institute of Civil and Rural Engineering(aided), Gargoti, Kolhapur
105	6019	Maharashtra Institute of Printing Technology(Aided), Pune
106	6020	Cusrow Wadia Institute of Technology( Aided ), Pune
107	6024	Bharti Vidyapeeth's Institute of Pharmacy (Aided Wing), Pune
108	6025	Shri Swami Vivekanand Shikshan Santha's Institute Of Pharmacy, Miraj
109	6026	Dakshin Solapur Taluka Shikshan Mandal's College Of Pharmacy (Poly), Solapur
110	6027	Maharashtra State Institute of Hotel Management & Catering Technology, Pune
111	6028	Department of Technology, Shivaji University, Kolhapur

Sr. No	ARC Code	ARC Name
112	6029	Yashwantrao Chavan School of Rural Development, Kolhapur

Note:- All ARC's shall be open from 10.30am to 05.30pm during the schedule including the Holidays.

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